

# TOM GREEN COUNTY



112 West Beauregard,  
San Angelo, TX 76903

## OFFICE OF THE COUNTY AUDITOR

August 14, 2017

Honorable Steve Floyd  
Parks Department  
113 W. Beauregard  
San Angelo, TX 76903

Dear Judge Floyd,

We recently completed our monthly review of the Parks financial records for the period of April through June 2017. As in the past, we discovered many receipts were deposited after the statutory time period. LGC 113.022 (regardless of how much was collected) states money must be deposited on or before the fifth day after the day on which the money was received, without exception. Many receipts were deposited more than two months late. We have a fiduciary responsibility to safeguard Tom Green County funds. We highly recommend creating and incorporating a procedure to collect and deposit park receipts and funds at least once a week.

We reviewed compliance with the County Parks Rules and Regulations and noted four exceptions during the review period. There were only two exceptions last quarter. One camper spot was rented for five nights and another was rented six nights; section 7 limits overnight camping to three nights. Also, on two separate occasions, a building was rented to a Tom Green County employee without collecting the requisite deposit; while no exception exists in the rules. We highly recommend reviewing and updating the County Parks Rules and Regulations to address these items.

This concludes our review of the receipts collected by the Treasurer and official receipts issued by the Parks department. We appreciate your cooperation and willingness to help provide the documentation needed to perform this review. If you have any questions or concerns, feel free to contact us.

Very Cordially,

Nathan Cradduck  
County Auditor

Rene Pomar  
Assistant Auditor

Cc: The Honorable Barbara Walther, District Judge  
51<sup>st</sup> Judicial District, Texas

The Honorable Commissioners Court  
Tom Green County, Texas

Mark Horner Fleet Department Director